



KENNETH GORDON MAPLEWOOD SCHOOL PARENT COMMUNITY

Maplewood PAC Committee (MPC)

Meeting Minutes

Thursday, September 15, 2016

mpc@kgms.ca

Attendees: Asa Stabler, Ashley Hennessy, Glenda Savage, Jodi Beattie, Karen Sager, Kirsten Gagne, Laeli Salimi-Anbi, Patrick Everett, Peter Andermatt, Samantha Lane, T.J. Firenze,

1. Objectives of the Maplewood Parent Committee

The purpose of the MPC is to strengthen the school community, educate parents and sponsor key events for students.

The MPC can be contacted through email (mpc@kgms.ca) or through the mailbox located next to the main entrance of the school.

2. MPC Council Election

The following parents have volunteered to be on the MPC Executive Committee:

Samantha Lane

Jennifer Vincent-Jones

Eva Ciperá

Tracy Miller

The MPC will be looking for volunteers to manage specific events and fundraisers throughout the year.

3. Community Gaming Grant Application

Parent Advisory Council (PAC) grants are intended to benefit K-12 students in British Columbia through enhancement of extracurricular opportunities and community involvement. The grant amount is \$20 per student. The application must be submitted between April 1 and June 30 each year by a member of the PAC.

Jennifer Vincent-Jones submitted our 2016 application and will submit our 2017 application. At the beginning of each school year, the PAC must identify a volunteer to submit the grant application to ensure we receive this funding. More information about the grant and the application process can be found on the government of British Columbia website under Community Gaming Grant, PAC and DPAC Grants.

4. Review of Proposed MPC Events & Fundraisers

Events

The MPC have proposed several events for the school year and needs volunteers to take ownership of each event. Volunteers will be required to design and



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organize the event, solidify the budget and request additional funding from the MPC (if required), solicit volunteers to help manage the events and report back to the MPC on its progress. The following MPC events have been proposed for the 2016/2017 school year.

Skate with Santa

Description: Planned by the faculty of KGMS, students ice skate with Santa and enjoy hot chocolate and cookies. PAC provides hot chocolate and treats.

Date: December

Proposed Budget: \$25

Owner: Peter Andermatt

Community Nights

Description: Evenings that are designed to build our school community. These could be new parent information sessions, wine and cheese nights, family movie nights, family bowling nights, etc.

Date: Proposed Nov. 18

Proposed Budget: \$100 & a donation jar if required

Owner: TBD – volunteers required

Parent Education Evenings

Description: Parents are invited to an education evening with various guest speakers. Coffee and tea are usually provided. Suggestions for topics will be requested from the parent community. Some speakers may charge for their appearance.

Date: 2 or 3 sessions per year

Proposed Budget: \$200 & a donation jar if required

Owner: Theresa Erb and an additional volunteer

Staff Appreciation Lunch

Description: An appreciation lunch for KGMS staff held on a non-instruction day. Parents are asked to drop off food dishes.

Date: June

Proposed Budget: \$800

Owner: Theresa Erb and volunteer

Back to School BBQ

Description: A BBQ for all students and teachers with games and prizes. It welcomes new parents and provides them with information about the school.

Date: September

Proposed Budget: \$1500

Owner: Vanessa Rosazza-Pela and volunteer



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Fundraising Initiatives

Fundraising initiatives are essential to financially support MPC events each year. The MPC would like to raise enough funds to pay for this year's events and also set aside a portion of those funds for the next school year. This will allow the events in September, such as the welcome back BBQ, to be fully funded at the start of the school year.

The MPC is looking for volunteers to take ownership of the fund raising initiatives listed below. Volunteers will be required to design and organize the initiatives, solicit volunteers to help manage the initiatives, coordinate with the KGMS finance officer and report back to the MPC on its progress.

The Card Project

Description: Each Student creates a piece of art, which the Card Project turns into a professionally printed greeting card. Every child receives a free card and parents can order boxes of cards online.

Date: December

Proposed Revenue: TBD

Owner: Ashley Hennessy

Purdy's Chocolates

Description: Parents can order Purdy's chocolates through the MPC.

Date: November

Proposed Revenue: \$1200

Owner: Jane McCague

Raffles

Description: Various raffles such as 50/50 draws will be provided at MPC events. A volunteer is required to request a gaming license for each raffle.

Date: 3 weeks before raffle

Proposed Revenue: \$300

Owner: Samantha Lane

Gift Cards

Description: Parents can purchase gift cards for various vendors.

Date: November / March

Proposed Revenue: \$900

Owner: Catherine Lee

Photography Night

Description: Photographer Kim Culbert. \$20 session fee gets parents a 10 minute session and one 8x10 photograph and one 4x6 photograph. \$2 per extra 4x6 print, \$5 per 5x7 print

\$15 per extra 8 x10 print, \$50 for the digitals from the session,



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\$60 for 3 mini accordion albums with 8-12 pictures from the session.

Proposed Revenue: \$200

Owner: Samantha Lane

Mabel's Labels

Description: Parents can purchase custom name labels and tags for their child's school supplies

Date: August / January

Proposed Revenue: 50

Owner: TBD

Adjournment

Next MPC meeting will be held on Thursday, October 6th at 2:00 PM.