



# KENNETH GORDON MAPLEWOOD SCHOOL PARENT COMMUNITY

**KGMS PAC  
Meeting Minutes  
Wednesday, Oct 4, 2017**

**pac@kgms.ca**

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## **1. Objective of the KGMS PAC**

The purpose of the PAC is to strengthen the school community, educate parents and sponsor key events for students.

The PAC can be contacted through email (pac@kgms.ca) or through the mailbox located next to the main entrance of the school.

## **2. PAC Council Election**

The following parents have volunteered to be on the PAC Executive Committee:

Samantha Lane  
Jennifer Vincent-Jones  
Eva Ciperá  
Tracy Miller  
Patricia Schonbrun

The PAC will be looking for volunteers to manage specific events and fundraisers throughout the year.

## **3. Community Gaming Grant**

Parent Advisory Council (PAC) grants are intended to benefit K-12 students in British Columbia through enhancement of extracurricular opportunities and community involvement. The grant amount is \$20 per student. The application must be submitted between April 1 and June 30 each year by a member of the PAC.

Jennifer Vincent-Jones submitted our 2017/2018 application. At the beginning of each school year, the PAC must identify a volunteer to submit the grant application to ensure we receive this funding. More information about the grant and the application process can be found on the government of British Columbia website under Community Gaming Grant, PAC and DPAC Grants.

## **4. Review of Proposed PAC Events & Fundraisers**

### **Events**

The PAC have proposed several events for the school year and needs volunteers to take ownership of each event. Volunteers will be required to design and organize the event, solidify the budget and request additional funding from the PAC (if required), solicit volunteers to help manage the events and report back to the PAC on its progress. The following PAC events have been proposed for the 2017/2018 school year.



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### **Skate with Santa**

Description: Planned by the faculty of KGMS, students ice skate with Santa and enjoy hot chocolate and cookies. PAC provides hot chocolate and treats.

Date: December

Proposed Budget: \$25

Owner: TBD

### **Community Nights**

Description: Evenings that are designed to build our school community. These could be new parent information sessions, wine and cheese nights, family movie nights, family bowling nights, etc.

Date: Proposed November & Spring

Proposed Budget: \$0

Owner: TBD

### **Parent Education Evenings**

Description: Parents are invited to an education seminar with various guest speakers. Coffee and tea are usually provided. Suggestions for topics will be requested from the parent community. Some speakers may charge for their appearance.

Date: 2 or 3 sessions per year

Proposed Budget: \$100

Owner: Lu Ripley

### **Staff Appreciation Lunch**

Description: An appreciation lunch for KGMS staff held on a non-instruction day. Parents are asked to drop off food dishes.

Date: June

Proposed Budget: \$500

Owner: Patricia Schonbrun & TBD

### **Back to School BBQ**

Description: A BBQ for all students and teachers with games and prizes. It welcomes new parents and provides them with information about the school.

Date: September – Planned in June

Proposed Budget: \$1500

Owner: Vanessa Rosazza-Pela? and TBD

### **Grade Ceremonies**

Description: Parents from the Grade 6 class will organize the graduation ceremony for the Grade 7 class. This is a tradition that should continue each year. A parent has donated funds for the Grade 7 and Grade 12 graduation ceremonies every year.



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### **Fundraising**

Fundraising initiatives are essential to financially support PAC events each year. The PAC would like to raise enough funds to pay for this year's events and also set aside a portion of those funds for the next school year. This will allow the events in September, such as the welcome back BBQ, to be fully funded at the start of the school year.

The PAC is looking for volunteers to take ownership of the fundraising initiatives listed below. Volunteers will be required to design and organize the initiatives, solicit volunteers to help manage the initiatives, coordinate with the KGMS finance officer and report back to the PAC on its progress.

### **The Card Project**

Description: Each Student creates a piece of art, which the Card Project turns into a professionally printed greeting card. Every child receives a free card and parents can order boxes of cards online.

Date: December

*Note: KGMS is running this fund raiser.*

### **Purdy's Chocolates**

Description: Parents can order Purdy's chocolates through the PAC.

Date: November & Easter

Proposed Revenue: \$1200

Owner: Tara Kennedy & Monique Paassen

### **Raffles**

Description: Prizes (i.e. iPad) are donated and then raffled to the community. Students will each get a book of tickets to sell and the class that sells the most tickets will win a prize (i.e. pizza lunch and a movie).

Date: Spring

Proposed Revenue: TBD

Owner: TBD

### **Gift Cards**

Description: Parents can purchase gift cards for various vendors.

Date: November / March

Proposed Revenue: \$900

Owner: Catherine Lee

### **Photography Night**

Description: Photographer Kim Culbert. \$20 session fee gets parents a 10 minute session and one 8x10 photograph and one 4x6 photograph. \$2 per extra 4x6 print, \$5 per 5x7 print

\$15 per extra 8 x10 print, \$50 for the digitals from the session,

\$60 for 3 mini accordion albums with 8-12 pictures from the session.



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Proposed Revenue: \$100  
Owner: Samantha Lane

### **Mabel's Labels**

Description: Parents can purchase custom name labels and tags for their child's school supplies

Date: All Year

Proposed Revenue: \$50

Owner: Eva Cipera

### **Sharon Selby – Parenting Course**

Description: Parents can take an online parenting course with a clinical councillor and \$150 will be donated to the PAC

Owner: Tracey Miller

### **High School Marine Science Trip**

Jodie Beattie will run a fundraiser in November for the high school students trip.

The fundraising discussion will continue at the next meeting. Please bring your ideas for a big Spring Fundraiser.

## **5. Traffic Congestion**

Patricia Schonbrun is working with the school and the city to improve the safety of students being dropped off and picked up. She is working to have a crosswalk implemented and to have high school students set out cones in the morning in the no parking zones. A traffic safety officer may also come to the school and speak to the students.

## **6. Book Fair**

Tanya Hill, VP of Elementary ([thill@kgms.ca](mailto:thill@kgms.ca)) has asked the PAC to manage the book fair. Tracey Miller has volunteered and will ask for volunteers between November 20 and 24<sup>th</sup>.

## **7. Hot Lunch**

Annalise Muller has been working with Shellie in the office on the Hot Lunch program. Annalise is leaving in January and needs a volunteer to take over. This will be discussed further at the next meeting.



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### **8. First Nations Curriculum**

Raquel asked about the new curriculum in the school. Brad Baker, District Principal for Safe and Caring Schools and Aboriginal Education in North Vancouver presented how teachers are indigenizing the curriculum for all students. This may be a good topic for the parent education night.

Raquel should connect with Kaila Sept ([ksept@kgms.ca](mailto:ksept@kgms.ca)), KGMS Communications, to discuss this further.

### **Adjournment**

Next PAC meeting will be held on Wednesday, October 18, 2017 at 2:30 PM in the library.