



KENNETH GORDON MAPLEWOOD SCHOOL PARENT COMMUNITY

Minutes

Kenneth Gordon Maplewood School PAC General Meeting

Date | time 9/19/2018 2:30 AM | *Meeting called by* KGMS PAC Executive Committee *Location:* School Library

In attendance:

Samantha Lane, Co-Chair | Jennifer Vincent Jones, Co-Chair | Trish Schonbrun, Secretary | Eva Cipera, Member at Large | Kaila Sept, Fundraising & Social Media Coordinator | Tanya Hill, VP Elementary | Monique Paassen, Member at Large | Dr. Jim Christopher, Head of School | Marisa Pahl, Art IDS and Resource

Regrets: Karen Sager, Member at Large

Item

Owner

Welcome

Samantha Lane

- Everyone around the table introduced themselves.
- What is the KGMS PAC/What does the PAC sponsor and the PAC email was handed out to everyone at the meeting. (school crosswalk, firefly project, gala etc)
- Samantha invites everyone in attendance to join the council or to volunteer for any upcoming fundraising/activities.

Council Vote

Samantha Lane

- Motion to accept PAC committee as it stands, all approved and motion accepted.

Budget Review and approval

Samantha Lane

- Annual budget handed out to group.
- All in favour, budget approved.
- Item "Big fundraiser (TBD)" under debits – Samantha and Jennifer are looking into fundraising and building a "tween" (middle school age) outdoor space such as a parkour area or a mature playground.
- This Thursday someone is coming to meet with Samantha and Jennifer to discuss options and pricing.
- Trish asked if this company was Habitat Systems and it was confirmed it was.
- Topic raised by budget – Parent Volunteers for Hot lunch program



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- **Hot lunch** - Shellie from the front office will no longer be running this program as her schedule has become too busy. This program is not a big fundraising item and the cost of these school lunches should stay low to assist those parents that rely on this program. But now the PAC owns this, and we will need parent volunteers; one to be the overall coordinator and 3 others to come in once a week from 11-1pm to help distribute the lunches. The hot lunch will run Monday, Tuesdays and Thursdays only with the Highschool having the hot lunch on Wednesdays.
- The PAC will email out a link “signup.com” for these volunteer positions.
 - Natalie a new parent has organized hot lunches at her previous school, but with a family commitment she may not be able to run this alone this year. Call out to another parent that can take this on with the help of Natalie.

Other Volunteer Positions

- Christmas Purdy’s fundraiser – Monique will be volunteering for this again
- St. John’s First Aid – Kirsten to volunteer for this
- Staff Appreciation Luncheon – Trish is volunteering to be the coordinator for this again
- Gala -Eva is the coordinator for this – Eva will send out email to parents with an update after the Gala Wine & Cheese event that will be on Monday September 24th.
- Raffle Fundraiser - will need parents to donate a raffle item in lieu of their yearly volunteer hours. Items this year that will be on the raffle include a Cordless Dyson Vacuum, an iPad, and possibly an Apple Watch. The prize for the student that raises the most money will be a new Switch. Ice cream will be given to students as a thank you after the raffle is finishes.
- Oct/Nov/Dec – gift card fundraiser will run again.

Advisory Circle

Marisa Pahl

- This is a new partnership with the Squamish Nations.
 - The purpose is for communities to come together with schools, teacher and the new curriculum
 - They would like to have a connection with one parent that is currently active on the PAC.
 - This parent would be required to come to the advisory circle 3-4 meetings per year. A parent that is actively attending PAC meetings.
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- The purpose – it is an advisory circle – a formal organization to organization relationship. To advise on language and culture into the new curriculum as part of the reconciliation.
 - Part of it is to engage children and teachers such as providing an art grant.
 - This is a new position – is a parent can just commit to coming to the advisory circles – they do not need to represent the PAC, just a relationship and a link to the community. This parent would help other parents knows what is currently out there.



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Other Business – not part of the agenda

New School Website

Jennifer Vincent-Jones

- Per Jim, there was no real High School website in the past, they tried to do both on the same site. It is currently being tested and getting feedback. They are now in the process of converting the Elementary School website and it will be up in the next 2 months.
- Jennifer suggested that a calendar with a google function or ical function to populate your own calendar. Jim will have this done
- Per Jennifer, there needs to be a link to the PAC page. Trish suggested as she is the secretary she should populate the PAC page. Trish to work with Katherine and Jim.
- Per Karla, a press release will go out shortly regarding the new website.

Parent Education Sessions

Lu Ripley

- The parent education sessions are normally held in the mornings from 8:30-9:45am and have done well.
- Everyone agreed that this timing works.
- Jim suggested 1 hour before pick up, as that in the past has been well attended.
- Topics for this year were suggested:
 - IEP's and report cards
 - Transition Panel – going back to previous school
 - Financials – Disability tax credit
 - Social learning
 - Self-care for parents
 - Suggestion by parent group – internet savvy and gaming education for parents

Next PAC Meeting – to be decided

- Wednesday, October 17th at 2:30pm
- Wednesday, November 21st at 2:30pm
- December – no general meeting
- January – no general meeting
- February 6th, 2019
- March 6th, 2019
- April 10th, 2019
- May 8th, 2019 – final meeting for the school year
- June – no general meeting

Meeting Adjourned